

King County Coordinated Special Needs Transportation Steering Committee Meeting  
October 28, 2008 10:15 a.m.

In attendance:

Gaby Bell  
Tricia Barbachan  
Alex O'Reilly  
Margaret Casey  
Cindy Zwart  
Ruth Tolmasoff  
Bob Sahn  
Melony Joyce  
Jacque Mann  
Pam Piering  
George Smith  
Warren A. Leyh

Report on PSRC Special Needs Transportation Committee meeting:

Discussions opened with a review of the 2009 PSRC ranking of projects. The steering committee reviewed the Special Needs Transportation Project and Ranking Summary sheet that was originally handed out at the last PSRC meeting.

The committee discussed the ranking and matching funds columns on the summary sheet. The claim match column on the summary sheet was not complete and will be revised by PSRC.

Alex O'Reilly and Jacque Mann served on the PSRC project ranking committee, also known as the scoring team. They added the following insights to the scoring process.

- Scoring team members were also coalition members.
- Scoring team members did not score their own affiliation's projects.
- The scoring team did not work with the money aspect of the grant program.
- The bonus points were removed from the scoring process after a recommendation by the steering committee that the scoring of these would have been too subjective.

The Special Needs Transportation Project and Ranking Summary will be reviewed by two more committees. We can expect the award announcement in the spring. On July 1, 2009 funding is scheduled to begin.

It was suggested that we design a process to advertise and educate the general community, sponsors and political representatives on projects that receive King County funding.

King County Steering Committee Charter and Vision statement:

The committee reviewed the charter, suggestions and additions were noted. Fleshing out the role of our sponsors in the committee and utilizing affiliation websites to promote

outreach and education of steering projects and the 2010 plan were discussed. Committee ideas will be added to the charter and a revised charter and vision statement will be emailed to the steering committee members. Members will vote to reject or ratify the charter at the next steering committee meeting in January 2009.

Two new subcommittees are formed. Members needed!

The committee elected to form a **2009 Workplan subcommittee**. This subcommittee will meet to develop a 2009 workplan draft. This draft will include our plan update and timeline and develop a fact sheet to use to tell our achievements. After the draft is complete the subcommittee will bring their suggestions to the committee for ratification. Jacque Mann, Cindy Zwart and Margaret Casey have volunteered to be on this committee

Margaret Casey suggested we discuss forming the **Agency Council on Coordinated Transportation (ACCT) subcommittee**. This group would meet to make recommendations on how to approach our state legislators on ACCT reauthorization.

An invitation for other members to serve on these two committees will be extended by email.

Future steering committee meeting locations:

The committee discussed other possible locations to hold committee meetings. It was decided that we would have the January meeting in Seattle, but would alternate between locations for future meetings.

Jacque Mann volunteered to help with committee facilitation by printing meeting documents.

Next Meeting:

The committee agreed that they would like to meet again in January 2009. Subcommittees will meet in December 2008.