

King County Coordinated Special Needs Transportation Steering Committee Meeting:
(KCCSNTSC)

May 26, 2009

9:00 a. m. – 11:00 a. m.

In attendance:

Bob Sahn
Alex O'Reilly
Ruth Tolmasoff
Douglas Ricker
Lynn Moody
Bill Eby
Leo Finnegan
Margaret Casey
Gabby Bell
Katie Martin
Michael Miller
Warren Leyh
Patrick Tefft
Pam Piering
Ande Maillet
Jacque Mann
Melony Joyce
Tricia Barbachan

Welcome and Introductions:

- KCCSNTSC web page is under way.
- Harborview Transportation Resource Center (TRC) hosted a transportation fair at Harborview.
- Bob Sahn explains that the TRC is there to give transportation alternatives to people who come for an Access evaluation.
- Beginning July 1, Adult Day Health programs' funding will be cut. State legislature has agreed to fund 30%, but has eliminated transportation. Making those who do not live in there home ineligible. Margaret Casey is KCCSNTSC's point person for Adult Day Health Centers. If Medicare can not be a provider, that will be a problem. Another idea is to utilize the Options program. The state has agreed to give \$15 a day to clients to provide or arrange for transportation.
- Link is on track for opening on July 18, and plan to start revenue service on July 20.
- Alex O'Reilly presented Eastside Easy Rider Collaborative Annual Report 2008. (see attachment)

Discussion on job description for Steering Committee Mobility Manager:

- Lynn Moody led the discussion on the new Mobility Manager position. (see job description) The Hopelink human resources department will post this position as soon as possible. Lynn Moody asked members to pass information on to interested parties. The mobility manager will report to Lynn Moody, Director of Transportation at Hopelink. Michael Miller suggested we add as a skill requirement, experience working with people with disabilities, low-income and seniors. Members comment that the job description is heavy on the transportation side, and more community organizing experience is needed. Hopelink human resources will set a salary range that will be in-line within grant funding. Funding will be in place for two years.
- Steering Committee approved the job description. Lynn Moody reiterates that this is a staff position, not a leadership role. This person will be out in the community spreading the word. The candidate will be selected by an interview panel. Cindy Zwart, Margaret Casey, and someone from Bob Sahn's group will be on the interview panel.

Transit-Human Services Coordinated Transportation Plan 2011-2014:

- Melony led a discussion on our coordinated plan. The theme was, what can our committee do to help put together the PSRC plan. See (Required Elements of Coordinated Plan)
- The group discussed the Required Elements of the Coordinated Plan sheet in relation to our plan. The Required Elements of the Coordinated Plan sheet was presented at the last PSRC meeting.
- There was a discussion regarding changes and enhancements the committee would like to make to the 2011-2014 plan. These ideas were written on the white board.
- One suggestion not written on the board was to include information on Light Rail.

Information written on board:

1 Expand current services:

Volunteer	Hyde Shuttle	Human Services piece
Bus Buddy	Drivers	Community Options (CAT)
Find a Ride	Resource Center	Senior Services
RTC	Fare Assistance	Report Card
Van Pool	Add Index	Something for end users
Project with Children's	East and South King	School Districts
Hospital	County (Rural)	
Fair Subsidy	Taxi Scrip	RRFP
Accessibility Projects		

#2 Assessment of Transportation Needs:

Non-funded Mandates	Monkey Surveys	Expand our Audience
Get city council members involved		

#3 Coordinated Actions:

Grass Roots Programs

Seattle Pedestrian Master Plan

#4 Strategies

No information

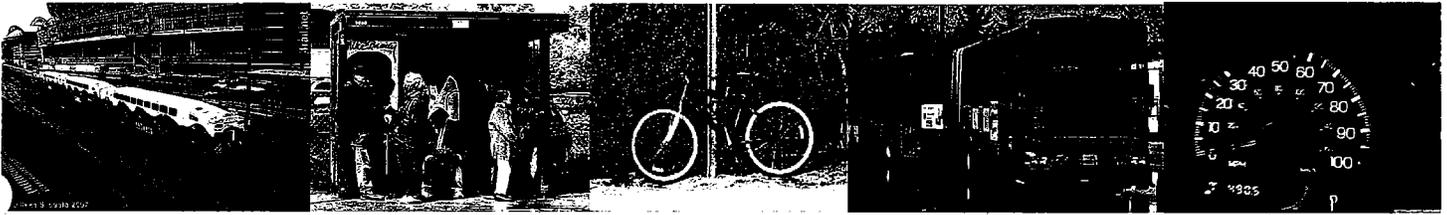
PSRC Presentation: Transportation 2040 Plan

See Presentation Slides

Presenter: Mary Pat Lawlor

Work to be done before next meeting:

- Ratify the Charter. Tricia Barbachan will send an email and ask members to vote. After the meeting, Tricia Barbachan found that the charter had been ratified during the January 29, 2009 meeting.
- Our next meeting will be on Tuesday, September 22, 2009 from 9-11am at the Seattle Municipal Tower on the 51st floor.



Eastside Easy Rider Collaborative Annual Report 2008

Overview

Healthy, vibrant communities invest in infrastructure and services that allow people of all ages and abilities to live with as much independence and choice as possible. New programs – and investments – are needed to help transit services keep pace with the increasing mobility needs of all transportation-disadvantaged people, including older adults, people with disabilities, youth and low-income people. The planning for such infrastructure requires a coordinated effort from a number of disciplines including transportation and health and human services.

In winter, 2005, representatives from these disciplines gathered in Bellevue, Washington to discuss how they could begin to work on projects that would increase access to health and human services for one of these groups -- older adults living in Bellevue. While the focus for the first project was on assisting Bellevue residents, as the project advanced, it was clear that a “bigger picture” approach was critical, and that a sub-regional plan would be more effective. Thus, the vision was expanded and a collaboration named the “Eastside Easy Rider Collaborative” was organized to identify a creative and cost effective way to assist older adults living on the Eastside experience a better quality of life through increasing their mobility.

Objectives & Accomplishments

The Eastside Easy Rider Collaborative is working actively to identify and initiate coordinated, creative, and sustainable ways to assist special needs populations in East King County attain a better quality of life by increasing their transportation options. Some of the funding and implemented program successes we accomplished are the Travel Ambassador Program, the Bus Buddy Program, a Mobility Coordinator for East King County, and a voice in the Downtown Bellevue Circulator project.

The EERC committee meets with elected officials and key decision makers in the community to tell our story of how important expanded transportation options are needed throughout the Eastside. Our goals are to improve the mobility of all people’s access to social, recreation, education and human service opportunities through:

-  Additional connectivity door-to-door, maximizing existing transportation systems
-  Promotion of aging in place and independence for older adults
-  Transportation information and referral resources
-  Advocacy and a voice for special needs transportation initiatives
-  Collaboration to coordinate and improve transportation options
-  Identification of gaps in service and providing mobility solutions
-  Developing and promoting key transportation partners
-  A project slated for 2009, Dial-A-Ride service in East Bellevue

Many forward-thinking special projects have been funded and piloted through the efforts of EERC such as-

-  Bus Buddy program
-  Travel Ambassador
-  Mobility Coordinator for the Eastside Communities

We have seen measurable success in 2008 and we are now seeking to expand our programs, outreach efforts, and partnerships throughout East King County. There are many exciting initiatives coming that offer strong solutions such as the East Link Light Rail, Downtown Circulator, and Legislation. We see opportunities now and the days ahead to increase education, hearing the needs of people, and implementing solutions for better services to those who benefit the most. For additional information about EERC and how to join us as a partner, please contact François Larrivee at Hopelink Transportation Division, (425) 943-6770, flarrivee@hope-link.org.



Hopelink Transportation Mobility Manager –Job Description Draft

Title:

King County Manager of Special Needs Transportation Coordination

Job Summary:

Special needs transportation coordination aims to improve transportation services for persons with disabilities, older adults and individuals with lower incomes by ensuring that communities coordinate transportation resources through multiple federal, state, and local programs. This position will manage the projects of the King County Coordinated Special Needs Transportation Steering Committee which is responsible for mobility management in King County. Under the Federal Transit Administration (FTA) definition, mobility management "consists of short-range planning, management activities and projects for improving coordination among public transportation and other transportation service providers with the intent of expanding the availability of services." This position is funded through federal, state, and local funds and grants, and is contingent upon continued future grant funding.

Duties:

In accordance with direction from the King County Coordinated Special Needs Transportation Steering Committee, develops and updates the King County portions of the regional Coordinated Transit-Human Services Transportation Plan, which identifies the prioritized transportation needs of individuals with disabilities, older adults and individuals with lower incomes; provides strategies for ensuring the plan is implemented; prioritizes transportation services for funding and implementation.

Coordinates and supports the activities of the King County Coordinated Special Needs Transportation Steering Committee, a pro-active stakeholder group and coordinates public involvement activities. Identifies and recruits new stakeholders to the group.

Promotes access to transportation services, including integration and coordination of services.

Supports state and local coordination planning and policy bodies such as regional partnering agencies and funding partners.

Manages the King County process for FTA grant project proposal submittal.

Identifies obstacles to special needs transportation coordination efforts and organizes efforts to remove or reduce obstacles under the direction of the King County Coordinated Special Needs Transportation Steering Committee.

Develops strategies for seeking other funding sources; leverages existing funding with non-FTA federal programs.

Supervises and coordinates work of Sub-regional Mobility Coordinators.

[Manages and maintains 'www.findaride.org' database.???)

Required Knowledge, Skills, and Abilities:

Knowledge of the Americans with Disabilities Act (ADA) and its specific application to public transportation.

Knowledge of the updated JARC (Section 5316), NFP (Section 5317) and Elderly Individuals and Individuals with Disabilities (Section 5310) programs.

Knowledge of the Coordinating Council on Access and Mobility (CCAM), United We Ride (UWR), Mobility Services for All Americans (MSAA) and other federal coordination initiatives with federal programs.

Knowledge of federal programs providing transportation funding for the targeted population.

Knowledge of the principles, procedures and strategies of coordinated human services transit-transportation planning and coordination strategies.

Knowledge of Federal Transit Administration (FTA) and Washington Department of Transportation (WSDOT) policies, procedures and practices.

Proficiency with spreadsheet, word processing, presentation, database and project management software.

Excellent interpersonal, written and verbal communication skills.

Ability to provide leadership and speak before public groups.

Ability to work independently and with others in an effective manner.

Ability to use a personal computer and other modern office equipment.

Ability to analyze data, define problems, identify potential solutions, develop implementation strategies, and evaluate outcomes.

Ability to prepare clear and concise oral and written reports.

A high degree of computer literacy, including competency in standard spreadsheet, database and word processing software, and geographic information system software. · A thorough knowledge of the principles and practices of urban transportation planning, technical analysis methods, and excellent written and oral communication skills. · Ability to analyze complex issues and present results in concise reports and presentations to PPACG staff and others; interact effectively with members of the public, elected officials, Federal, State, and local agency representatives, PPACG Committees, and community organizations. · Understanding of pertinent Federal and State regulations, and a working familiarity with the most recent Federal transportation legislation and Clean Air Act transportation planning requirements.

Physical Requirements:

Extended periods sitting at a table, desk or workstation with use of a computer; normal visual acuity and field of vision; hearing, speaking and color perception; work involves periodic bending, stooping, reaching, standing and walking; requires dexterity in operating office machines and equipment; periodic need to carry items for short distances weighing up to 10 lbs. Regular fieldwork in varying environments. Travel as necessary within or outside of service area via automobile or other mode of transportation.

Required Education and Experience:

A Bachelor's Degree from an accredited college or university in Transportation/Urban Planning, Business/Public Administration or a related field and four (4) years of progressively responsible experience with public transit operated or contracted programs handling the day-to-day operations, service planning, accessible services, human services transportation coordination or a related field. Qualifying experience must include computer proficiency and at least two (2) years of experience at an independent decision-making level. An equivalent combination of related education, training and experience that demonstrates the knowledge, skills and ability to effectively perform the functions of this position may be considered. A Master's Degree in Transportation/Urban Planning, Business/Public Administration or a related may be substituted for one year of the required experience.

Required Elements of the Coordinated Plan:

- 1 - Inventory of current services
- 2 - Assessment of transportation needs for those with disabilities, low incomes, youth and seniors
- 3 - Identification of coordination actions to eliminate or reduce duplication in services and strategies for more efficient use of services
- 4 - Strategies to address identified gaps in services
- 5 - Prioritization of implementation strategies (regional)